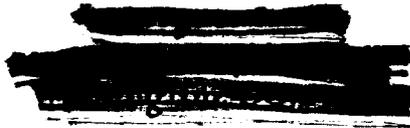


Monica S. Lewinsky



11 December 1997

Ms. Ursula Fairbairn
EVP, Human Resources & Quality
American Express Company
American Express Tower
World Financial Center
New York, New York 10285

Dear Ms. Fairbairn:

I am writing at the suggestion of Vernon Jordan, who has spoken with you on my behalf.

I am interested in exploring opportunities in Communications or Public Relations in New York. I am hoping to secure a position which would require effective communication skills, creativity, and frequent interaction with people. My various jobs in Washington, DC have provided me with the training and skills needed to further pursue a career in these areas.

Most recently, I have been working for the Honorable Ken Bacon, the Assistant Secretary of Defense for Public Affairs, as his primary assistant. My responsibilities range from interacting with the media on his behalf, to providing administrative assistance on the Secretary of Defense's international trips, to assembling timely updates of current media stories. My prior experience was at the White House in Legislative Affairs and the Chief of Staff's Office. Please see the enclosed resume for further detail.

I am moving to New York and am seeking employment to begin the first of the year. I am ready and available to speak with whoever in your office you might deem appropriate. I will follow up with a phone call to your office on Monday, December 15th, 1997.

Thank you for time.

Sincerely,

A handwritten signature in cursive script that reads "Monica S. Lewinsky".

Monica S. Lewinsky

856-DC-00000002

From Ursula Fairbairn's Files

CC: Mr. Vernon Jordan